



Tel; 012 653 1861. Fax ; 086 559 7086 / 086 582 8687. Email; [info@marumo.co.za](mailto:info@marumo.co.za)

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Dear Customer

**MARUMO PUBLISHING Cash Sales Policy**

Thank you for your interest in our publications. Kindly take note of the information below, in order to assist you in making your purchase.

**Procedure as follows:**

- Kindly complete the attached **Cash Sale Form** for our records, and fax back to **086 559 7086 / 086 582 8687**, together with your intended order.
- A "Cash Sale" account will be opened for you specifically, within 24 hours of faxing the form to Marumo.
- A discount of 30% shall apply to all trade customers, and a pro-forma invoice will be sent to you, listing the books you intend ordering, with a total value. Should you wish to make any changes to the order you will need to do so in writing by fax to 086 559 7086 / 086 582 8687.
- Money for the orders need to be paid into the Marumo Publishing Bank account listed below.

**The options for payment are as follows:**

- **CASH** – order released as soon as payment reflects on Marumo bank statement.
- **CHEQUES** – Paying by cheque will delay the process of delivery as we will wait for the cheque to clear in the bank for seven days or more.
- **EFT** – Electronic banking from another bank, usually takes three days to appear on our bank statement, and will delay delivery until cleared in Marumo's bank account.

P O Box 15004, Lyttelton, 0140. [info@marumo.co.za](mailto:info@marumo.co.za) [www.marumo.co.za](http://www.marumo.co.za)



### **Stock Availability**

Please note that some titles on your pro-forma may be out of stock. In order for us to 'back order' these titles you are required to pay the full amount of the pro-forma. Payment must equal the pro-forma amount. Also note that titles appearing on a pro forma invoice are not reserved for the customer, therefore the stock position may change from time to time.

### **Delivery**

- The standard delivery time is five days from payment appearing on the bank statement.

### **Banking Details:**

Marumo Publishing

ABSA Bank

Acc No: 4070038932

Branch: 632005

Fax deposit slip to : 086 559 7086 / 086 582 8687

Reference: Please use either customer number or pro-forma invoice number as a reference when paying.

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